



REPO CLAIM CHECKLIST

- CLAIM FORM WITH DATE OF ACCIDENT AND LOCATION OF VEHICLE
- COPY OF NOTE
- LOAN HISTORY SHOWING PAYMENT HISTORY
- COPY OF THE TITLE
- REPO LETTER OR AFFIDAVIT
- TRIAL BALANCE AS OF DATE OF REPOSSESSION

BORROWER OPTION CLAIM CHECKLIST

- CLAIM FORM WITH DATE OF ACCIDENT AND LOCATION OF VEHICLE
- COPY OF NOTE
- LOAN HISTORY SHOWING PAYMENT HISTORY
- COPY OF TITLE
- SUBROGATION FORM SIGNED AND NOTARIZED
- COPY OF POLICE REPORT OR AFFIDAVIT OF FACT IF NO POLICE REPORT WAS MADE
- TRIAL BALANCE AS OF DATE OF ACCIDENT

SKIP CLAIM CHECKLIST:

(CLAIM MUST BE REPORTED PRIOR TO THE 90TH DAY OF DELINQUENCY)

- CLAIM FORM WITH DATE OF DELINQUENCY
- COPY OF LOAN APPLICATION
- COPY OF NOTE
- COPY OF TITLE
- COMPLETE LOAN PAYMENT HISTORY
- COLLECTORS NOTES FOR AT LEAST 90 DAYS

THEFT CLAIM CHECKLIST:

- CLAIM FORM WITH DATE OF ACCIDENT AND LOCATION OF VEHICLE
- COPY OF NOTE
- LOAN HISTORY SHOWING PAYMENT HISTORY
- COPY OF TITLE
- SUBROGATION FORM SIGNED AND NOTARIZED
- COPY OF POLICE REPORT
- THEFT REPORTING FORM FILLED OUT IN ITS ENTIRETY